



Parent Advisory Committee

General Meeting
May 11, 2022
5:30 p.m. - 7:00 p.m.

Family Resource Centers
1661 Pacific Ave., Stockton, CA 95204



Minutes

1.0 Welcome - Martha Hernandez (President) welcomed all members and guests present. Meeting was called at 5:42 p.m. Tamara Engaling made the first motion and Sherry McClain seconded it. All members were in favor, no one opposed, motion carried.

1.1 Meeting Norms - Sherry McClain (Parliamentarian) read meeting norms.

1. Silence phone
2. Remain muted unless speaking
3. Raise your hand if: you have a comment or question. You may use the raise hand option or type question in the chat box.
4. If you are not a current member at the time of the meeting you may not vote, make motions or second a motion. A link to become a member will be posted in the chat box.
5. If you are speaking, please pause for translation.

2.0 Roll Call - Angelina Aranda (Secretary) completed roll call.

The following Executive Board Officers and Members were present:

Martha Hernandez (President) **Angelina Aranda** (Secretary) **Monique Guerrero** (Vice President)
Sherry McClain (Parliamentarian)

1. **Edison** - Tamara Engaling, Lucy Vega
2. **Franklin** - Angeles Cortes, Martha Hernandez (President), Angelina Aranda (Secretary)
3. **Grunsky** - Maria Sandra Arreola
4. **Hong Kingston** - Ana Enriquez-Saucedo
5. **Hoover** - Monique Guerrero (Vice-President)
6. **McKinley** - Francisca Vargas, Veronica Merino
7. **PYA** - Angeles Cortes, Angelina Aranda (Secretary)
8. **Rio Calaveras** - Sherry McClain (Parliamentarian)
9. **San Joaquin** - Julia Flores
10. **SECA** - Francisca Vargas, Veronica Merino
11. **Weber** - Lucila Mendoza, Veronica Merino

A total of 13 members were present. Maria Castanon, Alma Diaz, Adela Hernandez, Marcelina Zamora, Rosalba Mendoza, and Kia Houston were guests. SUSD faculty present were: Dr. Jose Cardenas, Counselor and Program Specialist; Dr. Israel Gonzales, LCAP Director; Enrique Torres and Erika Robles Peraza from Constituent Services; Nicolette Gonzaba, Student Support Services; Mr. Savan Prak Fremont

Administrator; Jilian Glende School Counselor Program Specialist. SUSD Translator Sandra Hernandez. Family Resource Centers: FRC Director Motecuzoma Sanchez, Stephanie Zulueta, Parent Liaison, Mark Scrivens, Social Work Assist, Nasya Castanon, Administrative Assist, and Maggie Canela, Parent Liaison. A total of 31 members and guests were present.

3.0 Changes to Agenda - Monique Guerrero (Vice-President) reviewed and approved there were no changes to agenda.

4.0 Read and Approve Minutes - Monique Guerrero (Vice-President)

Documents for this meeting were previously mailed or emailed to all current members, Minutes were also shared on the screen for those who would like to review them. One correction was made to March 3rd, 2022 minutes, add Tamara Engaling present for Edison High School. There were no other corrections. Monique Guerrero made the first motion and Tamara Engaling seconded it. All were in favor, no one opposed, motion carried.

5.0 Old Business - Martha Hernandez (President) There was no old business.

6.0 New Business - Monique Guerrero (Vice-President) Welcomed Enrique Torres

6.1 Uniform Complaint Procedure - Enrique Torres, Director of Constituent Services

Mr. Torres shared contact information for Constituent Services. Updated title for what it was Claim Services. Services are for parents, students, staff, and anyone who has direct relationship with the district. It wants to make sure service is provided with respect and fairness. Provides assistance, a place for individuals to where they can come and express their concerns, resolve disputes, and manage conflicts. It also helps navigate the district and identify the correct person to resolve an issue. The district asks to first start by contacting your school or department level. Give them the opportunity to resolve the complaint before contacting Constituent Services. Process for resolution is making an appointment with the school administration office, once you meet with that person, please allow 2 days to contact you or resolve conflict. If you cannot meet up in person you may also present the concern in writing, send it to the school/ department and wait for a response. If by a given time you have not received a response then you contact Constituent Services. There are a couple of ways you can fill out a complaint form, those are located on the SUSD website.

Written Complaints

- All constituents may file a complaint if needed
- You can find the links to Complaint forms on the Constituent Service page found on Stocktonusd.net
- A digital complaint form can be completed by following the link on the SUSD website
 - Down-loadable pdf forms are available in English and Spanish
- Written complaint can be mailed to: Constituent Services, 701 N. Madison St. Stockton CA 95202
 - Complaint can be filed by phone (209) 933-7000, ext 2195

Mr. Torres let members and guests know that if anyone has any questions regarding the concern forms, they are welcome to call the office.

Uniform Complaint Procedure:

UCP is a category of complaints identified by the California Department of Education. There are 22 educational programs, when a complaint relates to one of those programs the Department of Education directs Constituent Services to process them under the Uniform Complaint Procedure.

Accommodations for Pregnant or Parenting Pupils (EC 46015)

Adult Education (EC 8500-8538, 52334.7, 52500-52616.4)

After School Education and Safety (EC 8482-8484.65)

Agricultural Career Technical Education (EC 52300-53462) (Federal EC 51226-51226.1)

Career Technical and Technical Education, Career Technical, Technical Training (state) (EC section 52300-52462)

Career Technical Education (Federal) (EC sections 51226-51226.1)

Child Care and Development (EC 8200-8493)

Compensatory Education (EC 54400)

Course Periods without Educational Content (EC 51228.1-51228.3)

Education of Pupils in Foster Care, Pupils who are Homeless, Former Juvenile Court Pupils Now Enrolled in SUSD, Children of Military Families (EC 48645.7, 48853.5, 49069.5, 51225.1, 51225.2)

Every Student Succeeds Act (ESSA) (20USC, section 630 let seq., EC 52059)

Local Control and Accountability Plans (LCAP) (EC 52075, GC17581.6(f))

Migrant Education (EC 54440-54445)

PE Instructional Minutes (EC 5120,51223)

Pupil Fees (EC 49010-49011)

Reasonable Accommodations for Lactating Student (EC 222)

Regional Occupational Centers and Programs (ROP) (EC 52300-52334.7)

School Plans for Student Achievement (EC 64001)

School Safety Plans (EC 3228,32289)

School Site Councils (EC 65000)

State Preschools (EC 8235-8239.1)

When Constituent Services receives a complaint related, then a complaint is filed.

Williams Complaint: is another category that falls under UCP.

Williams Complaints are complaints concerning deficiencies related to:

1. Instructional materials
2. Conditions of facilities that are not maintained in a clean or safe manner or in good repair
3. Teacher vacancy or mis-assignment

What happens after a UCP Complaint is Filed?

- Complaint is processed in our complaint tracking system
- Complaint is then reviewed & assigned a case number, then assigned to an investigator.
- A letter of acknowledgement of complaint is emailed to the Complainant.
- Complainants are protected from retaliation, in accordance with Board Policy.
- Complainant may be contacted to answer questions.

- We advise Complainants that we cannot promise to keep confidential their identity of the compliant documents, due to the nature of the complaint process.
- You will receive a written response from the school district explaining what the investigation finds are and your right to appeal the outcome of the investigation.

Discrimination Complaints

A goal of the Board of Trustees is to provide a safe school environment that offers students equal access to educational programs, services, and activities.

The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, based on the following student characteristics.

- Race
- Color
- Ancestry
- National origin
- Ethnic group
- Age
- Religion
- Marital or parental status
- Physical or mental disability
- Sex
- Sexual orientation
- Gender
- Gender identity
- Gender expression

Parents were able to question and comment on UCP process.

6.2 Universal Transitional Kindergarten - Susan Devitt, Director of Early Childhood Ed.

Mrs. Devitt shared with members and guests changes to the Universal Transitional Kindergarten

Transitional Kindergarten (AB130)

- Preschool for all model
- Available to all four-year-old children by 2025-2026
- Includes quality indicators similar to California State Preschool
- Lower student to teacher ratio beginning in 2022-2023

TK Projection Summary

- 375 current TK students
- 734 projected TK students in school year 2022-2023
- 1819 projected TK students in school year 2025- 2026

Transitional Kindergarten Locations

- Taylor
- Taft
- Hamilton

- Van Buren
- Montezuma
- Fremont
- King
- Harrison
- Bush
- Peyton
- Pulliman
- Kennedy
- Hong Kingston
- Cleveland
- El Dorado
- Hoover

New TK sites for:

- Stockton Skills
- Roosevelt
- Grunsky
- Rio Calaveras
- Adams

UTK Classroom Design Considerations:

- Early Childhood Environment Rating System (ECERS)
- Space and Furnishing
- Personal Care Routines
- Languages-Reasoning
- Activities
- Interaction
- Program Structure
- Parents and Staff

Ready to Advance TK Curriculum

- Physical Development
- Social & Emotional Learning
- Language & Communication
- Emergent Literacy Reading
- Emergent Literacy Writing
- Social Studies
- Mathematics
- Science
- Fine Arts
- Technology

6.3 LCAP Presentation - Dr. Israel Gonzalez Director of Equity and LCAP

Dr. Gonzalez notified members and guests that PAC (Parent Advisory Committee) and DELAC (District English Learner Advisory Committee) are an essential part of our district. In our district we

have several other committees but those two are the main ones that the State sees as making decisions and or advises LCAP. Committees contribute by questioning or commenting on what is working or what is not working for student plans.

**7:01 p.m. Monique Guerrero (Vice-President) made a motion to extend the meeting, Tamara Engaling seconded it. All members were in favor, motion carried.*

Dr. Gonzalez invited all members to attend LCAP Final Draft on Monday 23rd of May, 2022 at 10:00 a.m. at the Family Resource Centers 1661 Pacific Ave Stockton CA.

There were about 3,800 survey responses in total, 81% of those surveys were from the most important people in our community THE STUDENTS! They were able to answer what they needed and what they wanted for their education.

7.0 Reports - Martha Hernandez (President)

7.1 Counseling Department - Dr. Jose Cardenas, School Counselor Program Specialist

Dr. Cardenas shared that the counseling department's number one focus was in Social Emotional Learning. May is Mental Health awareness month. Mental Health is one of the greatest concerns of our students, if they feel they are not mentally ready they struggle academically, and that affects motivation for college and career. The counseling department has done different activities, classroom lessons, run groups. There has been a huge response with crisis intervention, we are the first line of defense, we coordinate and provide services. We know that mental health is the priority, so we need to focus on keeping them motivated. School counselors are helping students transition to graduate and go to the next level. There has been awards ceremonies, promotions, celebrations. We would like to celebrate our students' transitions. We also celebrate the parents, for constantly supporting your students.

7.2 CAC - Monique Guerrero (Vice-President)

Parents that attended the last CAC meeting received an IEP Parent Portfolio. It helps you organize all your IEP meetings, it also helps you engage during that IEP meeting. You may obtain a portfolio at the first meeting at the beginning of the 2022-2023 school year. We will notify you of the next upcoming meeting.

8.0 Announcements - Monique Guerrero (Vice-President)

- PAC Meeting Dates for 2022-2023
- First PAC meeting September 1st, 2022

9.0 Adjournment - Meeting adjourned at 7:39 p.m. Veronica Merino made the first motion and Sandra Arreola seconded it. All members were in favor, motion carried.

Minutes created by Angelina Aranda (Secretary)

Family Resource Centers

Maggie Canela • Nasya Castanon • Robert Olivarez Jr • Motecuzoma Sanchez • Mark Scrivens • Pamela Walker • Stephanie Zulueta